

**MARY ANN SCHERER, P.A.  
MARITAL & FAMILY LAW**

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MEMBER OF AMERICAN  
ACADEMY OF ADOPTION ATTORNEYS

RE: Adoption

Dear Prospective Adoptive Parent;

This letter discusses the documentation and detailed information needed to formally initiate the process by which you may become the adoptive parent of a child. First, please print the Application for Private Adoption that is available on this site. In addition to this completed application and a color photograph, the following items and actions are part of the application process:

1. A completed Application and Fee of \$250.00 payable to Mary Ann Scherer, P.A.
2. An anonymous letter written by you that can be used to show the birth parents. Said letter to be a brief description of your lifestyle and your desires to become a parent.
3. An interview will then be set up with our office to discuss the following additional requirements:
  - a. Completed physical examinations of all persons living in the household, including HIV and Drug testing;
  - b. A Complete Sociological examination and Home study. This must be done as soon as possible to be considered for placement. At your request, my office can help you arrange to meet this requirement.
  - c. A Child Abuse Registry Check;
  - d. A Police Records Check;
  - e. Proof of Income by last 2 years Income Tax returns.
  - f. Proof of attendance at Adoptive Parenting Classes.
  - g. Proof of completed CPR Class.
  - h. Copy of your Insurance Card.
4. The \$250.00 application fee is non-refundable and includes a personal interview which is

required prior to being considered for adoptive placement.. Upon request, this interview may be conducted via a telephone conference for distant applicants.

Only items number one (1) and two (2) need to be completed at this time and sent to my office. Placement time is dependent upon the requirements and desires of the individual Birth Parents, the Adoptive Parents, and the availability of prospective Birth Parents and can be anywhere from three months to two years. Advertising is recommended.

In reference to number (3), these are prerequisites which must be completed prior to consideration as an Adoptive Parent and before being placed in the Adoption Portfolio that is shown to Prospective Birth Parents. I can help you locate a professional to complete a Home Study for you.

I also have an international adoption program available with placements available from China and Guatemala. If you desire information about this program, please let me know.

Very truly yours,

*Mary Ann Scherer*

**A note about privacy.** The information called for on the application form is required of all Adoptive Parents and will not be shared with anyone except those parties or entities indicated on the application, and only after your authorization to do so has been given (or if required by law, statute, or court order.) See page 4 of the application, line starting with "We authorize...."